



C&G Properties, Inc.
3056 McKelvey Rd.
Bridgeton, Mo. 63044
(314) 283-0990
Fax (314) 291-5832

RENTAL APPLICATION

Neatly complete all information below. All applicants over the age of 18 must complete and sign their own application.

Property Information

Address: _____

Monthly Lease Pmt.: \$ _____

Lease Term: 1 Year

Desired Start Date: _____

Personal Information

Applicants full legal name _____

Home Phone # _____ Work Phone # _____ Cell / Pager # _____

E-Mail Address _____

Date of Birth _____ Social Security # _____

Drivers License # _____ State _____ Exp. _____

Rental References (Please provide information for past 2 years)

Current Address _____

City _____ State _____ Zip _____ Monthly Rent \$ _____

Current Landlords Name _____ Phone # _____

How long at this address? From _____ To _____

Reason for leaving? _____

Previous Address _____

City _____ State _____ Zip _____ Monthly Rent \$ _____

Previous Landlords Name _____ Phone # _____

How long at this address? From _____ To _____

Reason for leaving? _____

Income (Please provide information for past 2 years)

Current Employer _____ Position _____

Employers Address _____ City _____ State _____

Phone # _____ How long at job _____ Mo. Income \$ _____

Previous Employer _____ Position _____

Employers Address _____ City _____ State _____

Phone # _____ How long at job _____ Mo. Income \$ _____

Other income source _____ Mo. Income \$ _____

Automobiles

Auto YR _____ Make _____ Model _____ License Plate # _____ ST _____

Lender _____ Loan Balance \$ _____ Mo. Pmt. \$ _____

Auto YR _____ Make _____ Model _____ License Plate # _____ ST _____

Lender _____ Loan Balance \$ _____ Mo. Pmt. \$ _____

Credit Cards and Loans

Credit/Charge Card _____ Balance \$ _____ Mo. Pmt. \$ _____

Credit/Charge Card _____ Balance \$ _____ Mo. Pmt. \$ _____

Credit/Charge Card _____ Balance \$ _____ Mo. Pmt. \$ _____

Credit/Charge Card _____ Balance \$ _____ Mo. Pmt. \$ _____

Loan, Other _____ Balance \$ _____ Mo. Pmt. \$ _____

Banking Information

Name of Bank _____ Account Type CHK _____ SAV _____ Current Balance \$ _____

Name of Bank _____ Account Type CHK _____ SAV _____ Current Balance \$ _____

Nearest Relative Not Living With You

Name _____ Relationship _____ Phone # _____

Address _____ City _____ State _____ Zip _____

Personal References

Name _____

Address _____ City _____ State _____ Zip _____

Years Known ____ Relationship _____ Phone # _____

Name _____

Address _____ City _____ State _____ Zip _____

Years Known ____ Relationship _____ Phone # _____

Have you ever been convicted of a felony? _____ Have you ever been party to a tenent eviction/judgment? _____

Have you ever declared bankruptsy? _____ Are you a party to any ongoing lawsuits? _____

Will any occupants be smokers? _____ Will you have a water bed? _____

Total number of adults who will occupy the property _____

Total number of children (under the age of 18) who will occupy the property _____

Number and type of Pets _____

Names and relations of all other applicants _____

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for tenant screening as may be necessary in arriving at a tenant decision. I understand that the landlord may terminate any rental agreement entered into for any misrepresentations made above.

Signature _____ Date _____

IT IS AGAINST THE LAW TO DISCRIMINATE AGAINST PROSPECTIVE TENANTS ON THE BASIS OF RACE, RELIGION, NATIONAL ORIGIN, AGE, DISABILITY OR FAMILY STATUS. LOCAL OR STATE LAWS MAY INCLUDE ADDITIONAL CLASSES WHICH ARE PROTECTED FROM DISCRIMINATION IN HOUSING.

The information provided by the prospective tenant(s) may be used by C&G Properties, Inc. to determine whether to accept this Application. Upon written request, within 60 days, C&G Properties, Inc. will disclose to the Applicant in writing the nature and scope of any investigation C&G Properties, Inc. has requested. C&G Properties, Inc. will, if the Application is refused, state in writing the reason for said refusal.

Documents required from each Applicant for processing

_____ Current pay stub(s) showing year to date earnings.

_____ Current driver's license or other valid photo identification.

_____ Previous year Federal 1040 or 1040A or 1040EZ (page 1) or 1099MISC or W2s.

_____ Non-refundable sum of \$40.00 dollars cash per Applicant to pay for credit and background reports.

Accepted _____ Refused _____

By: _____ Title: _____ Date: _____

Notes: _____



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← **Employment Verification** →

Dear Employer:

We are in the process of confirming information provided by a prospective tenant who has provided your name as employer in connection with a rental application. Please verify the information provided by the applicant and return the form to me by fax at your earliest convenience.

Tenant Supplied Information

Name: _____
ID/Clock #: _____
SSN: _____
Position: _____
Department: _____
Wage/Salary: \$ _____ Per: _____
Dates Employed: From _____ To _____
Employer Contact _____ Phone _____ Fax _____

I have completed the above information in connection with a rental application. The recipient of this letter is authorized to verify this information and supply the above named landlord with the information requested in the following items. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

Applicant's Signature: _____ Date: _____

Verification To Be Completed By Employer

Is the employment information provided above correct? Yes _____ No _____

Is this employment:

Full-time _____ Part-time _____ Independent Contractor _____

Permanent _____ Temporary _____

Is the applicant's current income subject to seasonal fluctuation? Yes _____ No _____

Information Provided By: _____

Title: _____ Date: _____



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Rental History Verification

Dear Landlord:

We are in the process of confirming information provided by a prospective tenant who has provided your name as Landlord in connection with a rental application. Please verify the information provided by the applicant and return the form to me by fax at your earliest convenience.

Tenant Supplied Information

Tenant Name: _____
Address: _____ Apt. #: _____
City: _____ State: _____ Zip: _____
Total length of tenancy: _____
Most Recent Lease Term: From _____ To: _____
Monthly Rent: \$ _____
Landlord Contact _____ Phone _____ Fax _____

I have completed the above information in connection with a rental application. The recipient of this letter is authorized to verify this information and supply C&G Properties, Inc. with the information requested in the following items. Your response is solely a matter of courtesy for which no responsibility is attached to your institution or any of your officers.

Applicant's Signature: _____ Date: _____

Verification To Be Completed By Landlord

Is the rental information correct? Yes _____ No _____
How many times has the tenant had rent checks returned NSF in the past 12 months? _____
How many times has the tenant been past due in the past 12 months? _____
Have there been any complaints from neighbors? Yes _____ No _____
Has the tenant had an unusual number of maintenance issues? Yes _____ No _____
Would you lease to this tenant again in the future? Yes _____ No _____
Was the property returned clean and in good repair? Yes _____ No _____

Information Provided By: _____

Title: _____ Date: _____